



Government of the People's Republic of Bangladesh

Annual Performance Agreement (APA)

Between

The Cabinet Secretary
and

The Secretary, Ministry of Religious Affairs

2014-2015

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Preamble

The Annual Performance Agreement is made and entered into on 19 March 2015

BETWEEN

The Secretary, Ministry of Religious Affairs, representing the Minister, Ministry of Religious Affairs, Government of the People's Republic of Bangladesh.

AND

The Cabinet Secretary, Cabinet Division, representing the Prime Minister, Government of the People's Republic of Bangladesh.

The parties hereto agree as follows:

Section 1: Ministry's/Division's Vision, Mission, Strategic Objectives and Functions

1.1 Vision

A society with religious values and cultural harmony

1.2 Mission

To create a religiously balanced environment for people by upholding values and customs of all religion and ensuring freedom of religion and beliefs.

1.3 Functions

- 1 Extending overall co-operation and providing grants, taking initiatives for resource mobilisation in implementing development activities of the Islamic Foundation, Waqf Administration, Hindu, Buddhist & Christian Religious Welfare Trusts and affairs relating to their research and supervision;
- 2 Dealing with all matters relating to Hajj and Umrah, including declaration of Hajj policy and Hajj Package, signing of bi-lateral Hajj agreement and management of residential accommodation for Hajj pilgrims and matters related to other religious tours and religious delegations to and from foreign countries;
- 3 Assistance and maintenance of Waqf and Debottor properties.
- 4 Assisting research and publications in the field of religion and providing co-operation in the management of charitable institutions;
- 5 Arranging and participating in international conferences, seminars and dialogues on matters related to religion and religious affairs and establishing contacts, relations, improving relations and signing contracts, agreements, conventions with different countries and international organisations/ institutions;
- 6 Providing grants-in-aid including reforms of different religious organisations and institutions, matters related to moon sighting and celebration of important occasions
- 7 Supporting the destitute and converted Muslims for their rehabilitation with financial assistance.

1.4 Strategic Objectives

- 1 Enhancing moral and ethical values of society
- 2 Efficient & effective management of Hajj activities
- 3 Infrastructure development and management of religious institutions and organizations
- 4 Socio-economic development of the distressed and destitute.

Section 2: Strategic Objectives, Activities, Performance Indicators and Targets

Strategic Objectives	Weight of Strategic Objective	Activities	Performance Indicator (PI)	Unit	Weight of PI	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
Ministry/Division Strategic Objectives										
[1] Enhancing moral and ethical values of society	30.00	[1.1] Providing pre-school and religious education to children	[1.1.1] Pre-primary course completed students	number	9.00	920000	915000	910000	900000	870000
		[1.2] Teaching of the Holy Quran to boys and girls	[1.2.1] Holy Quran learning course completed students	number	6.00	600000	590000	580000	575000	570000
		[1.3] Delivering basic literacy and religious knowledge to adults	[1.3.1] Mass education course completed adults	number	3.00	25000	24800	24700	24600	24550
		[1.4] Distribution of text books and educational materials .	[1.4.1] Books distributed	number	4.50	2800000	2780000	2760000	2750000	2740000
		[1.5] Providing training to religious personalities on socio-economic issues	[1.5.1] Religious leaders trained	number	4.50	3360	3350	3340	3320	3300
		[1.6] Research and publication of religious books	[1.6.1] Titles of religious books published	number	1.50	145	140	135	130	126
[1.6.2] Copies published	number		1.50	471250	455000	438750	422500	409500		
[2] Efficient & effective management of Hajj activities	25.00	[2.1] Signing bilateral agreement with KSA	[2.1.1] agreement signed	Date	1.25	01/03/2015	02/03/2015	04/03/2015	06/03/2015	31/03/2015
		[2.2] Signing bilateral agreement with agency.	[2.2.1] agreement signed	Date	0.50	01/02/2015	02/02/2015	03/02/2015	04/02/2015	05/02/2015
		[2.3] Online registration for government pilgrims.	[2.3.1] Pilgrim registered	Date	1.25	19/02/2015	23/02/2015	24/02/2015	25/02/2015	26/02/2015
		[2.4] Online registration for non-government pilgrims.	[2.4.1] Pilgrim registered	Date	1.25	01/04/2015	02/04/2015	03/04/2015	04/04/2015	06/04/2015
		[2.5] Sending mobile message for pilgrims.	[2.5.1] Message send	%	1.25	100	98	96	95	94

Section 2: Strategic Objectives, Activities, Performance Indicators and Targets

Strategic Objectives	Weight of Strategic Objective	Activities	Performance Indicator (PI)	Unit	Weight of PI	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
		[2.6] Training of pilgrims about "Arkan" and "Ahkam"	[2.6.1] Pilgrims trained	%	1.25	100	99	98	97	95
		[2.7] Training for agency owners	[2.7.1] Agency Owners trained	%	1.25	100	97	94	91	90
		[2.8] Multiple visa process for monazzem.	[2.8.1] Visa issued for monazzem	%	1.00	100	99	98	97	95
		[2.9] Visa process for agency representative.	[2.9.1] Visa issued for Agency representative	%	1.00	100	99	98	97	95
		[2.10] collection of MRP Passports from pilgrims	[2.10.1] Passport collected	Date	1.25	07/08/2015	10/08/2015	11/08/2015	12/08/2015	13/08/2015
		[2.11] Collection of visa from Saudi Embassy and distribution of visa.	[2.11.1] Time required to visa distribution	day	2.50	1	2	3	4	5
		[2.12] Arrangement of accommodation before hajj in Hajj Camp	[2.12.1] Time required	Hours	0.75	72	48	36	24	12
		[2.13] House allocation for pilgrims in Makka.	[2.13.1] Time required	Hours	2.50	72	48	36	24	12
		[2.14] Sending of Pilgrim	[2.14.1] applicant sent	%	3.75	100	98	95	92	90
		[2.15] Publishing updated pilgrims information in website.	[2.15.1] After delivery day of letter	Day	0.50	1	2	3	4	5
		[2.16] Receipt and disposal of complain from pilgrims/agent	[2.16.1] Percentage of disposal	%	3.75	100	95	90	85	80
[3] Infrastructure development and management of religious institutions and organizations	20.00	[3.1] Sanction Grants to the Religious Institutions	[3.1.1] Muslim religious Institutions repaired	number	6.00	5799	5700	5680	5650	5625

Section 2: Strategic Objectives, Activities, Performance Indicators and Targets

Strategic Objectives	Weight of Strategic Objective	Activities	Performance Indicator (PI)	Unit	Weight of PI	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
			[3.1.2] Hindu religious Institutions repaired	number	1.20	2110	2100	2090	2050	2040
			[3.1.3] Buddhist religious Institutions repaired	number	0.60	320	315	310	305	300
			[3.1.4] Christian religious Institutions repaired	number	0.20	51	50	48	47	46
		[3.2] Donation during Religious Occasion	[3.2.1] Donated Religious Institutes	number	2.00	10150	9140	8130	7120	6100
		[3.3] Enrollment of all kinds of Waqf properties	[3.3.1] Enrolled Waqf properties	number	2.00	1000	950	800	750	700
		[3.4] Management and control of Waqf estate	[3.4.1] Appointment of Mutawalli/Formation of Committee	number	1.00	1000	950	800	750	700
			[3.4.2] Audit of Waqf estate	number	1.00	4000	3800	3500	3200	3000
			[3.4.3] Collection of Waqf subscription	Taka	4.00	92000000	90000000	89000000	85000000	82000000
		[3.5] Development of Waqf properties	[3.5.1] New project started	number	2.00	5	4	3	2	1
[4] Socio-economic development of the distressed and destitute.	10.00	[4.1] Sanction Grant to the poor and deserving persons .	[4.1.1] Person received grants	number	4.00	1820	1800	1790	1760	1750
		[4.2] Distribution of loan among the Imams	[4.2.1] Beneficiary	number	1.00	980	950	940	920	900
		[4.3] Disbursement of financial aid among the Imams through Imam Muazzin Welfare Trust	[4.3.1] Beneficiary	number	1.00	980	950	940	920	900
		[4.4] Disbursement of aid among the poor from Zakat fund	[4.4.1] Beneficiary	number	1.00	29336	29000	28900	28800	28700

Section 2: Strategic Objectives, Activities, Performance Indicators and Targets

Strategic Objectives	Weight of Strategic Objective	Activities	Performance Indicator (PI)	Unit	Weight of PI	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
		[4.5] Arrange sewing training for the poor women	[4.5.1] Trained Persons	number	1.00	540	486	432	387	324
		[4.6] Providing free medical services	[4.6.1] Patients taking treatment	number	2.00	950000	855000	760000	665000	570000

Mandatory Strategic Objectives

* Improve Service delivery to the Public	6.00	Implementation of Citizens' Charter (CC)	Preparation and approval of CC by the Ministry/Division	Date	1.0	31/12/2014	31/01/2015	28/02/2015	31/03/2015	30/04/2015
			Publication of CC in website or others means	Date	1.0	31/12/2014	31/01/2015	28/02/2015	31/03/2015	30/04/2015
		Implementation of Grievance Redress System (GRS) system	Publishing names and contact details of GRS focal point in the website	Date	1.0	31/12/2014	31/01/2015	28/02/2015	31/03/2015	30/04/2015
			Sending GRS report(s) to the Cabinet Division from January 2015	Number of report(s)	1.0	5	4	3	2	1
		Implementing Innovations	Implemented decisions of the innovation team	%	1.0	100	80	50	30	--
			Unicode used in all official activities	Date	1.0	31/12/2014	31/01/2015	28/02/2015	31/03/2015	30/04/2015
* Improve governance	4.00	Compliance with RTI Act and proactive disclosure	Percentage of information, mentioned in the RTI Act and related regulations, disclosed in the website	%	2.0	80	70	60	50	40
		Preparation and Implementation of the National Integrity Strategy	Preparation of NIS Work Plan for 2015 and get	Date	2.0	28/02/2015	31/03/2015	30/04/2015	31/05/2015	30/06/2015

* Mandatory Objective(s)

Section 2: Strategic Objectives, Activities, Performance Indicators and Targets

Strategic Objectives	Weight of Strategic Objective	Activities	Performance Indicator (PI)	Unit	Weight of PI	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%

Mandatory Strategic Objectives

		Work Plan	approved by the Ethics Committee							
* Improve Financial Management	3.00	Improve compliance with the Terms of Reference of the Budget Management Committee (BMC)	Budget Implementation Plan (BIP) prepared and Quarterly Budget Implementation Report (QIMR) submitted to Finance Division (FD) meeting FD requirements	Number of report	1.0	5	4	3	2	1
			Actual achievements against performance targets are monitored by the BMC on a quarterly basis	Number of BMC meetings	1.0	4	3	2	1	--
		Improve audit performance	Percentage of outstanding audit objections disposed off during the year	%	1.0	70	55	40	30	20
* Efficient Functioning of the Annual Performance Agreement (APA) System	2.00	Timely submission of Draft APA for 2014-2015	On-time submission	Date	2.0	01/02/2015	02/02/2015	03/02/2015	04/02/2015	05/02/2015

* Mandatory Objective(s)

Section 3: Trend Values of the Performance Indicators

Strategic Objectives	Activities	Performance Indicators	Unit	Actual Value for FY 12-13	Actual Value for FY 13-14	Target Value for FY 14-15	Projected Value for FY 15-16	Projected Value for FY 16-17
Ministry/Division Strategic Objectives								
[1] Enhancing moral and ethical values of society	[1.1] Providing pre-school and religious education to children	[1.1.1] Pre-primary course completed students	number	840000	870000	915000	1000000	1050000
	[1.2] Teaching of the Holy Quran to boys and girls	[1.2.1] Holy Quran learning course completed students	number	420000	420000	590000	790000	1000000
	[1.3] Delivering basic literacy and religious knowledge to adults	[1.3.1] Mass education course completed adults	number	22390	24000	24800	25200	25400
	[1.4] Distribution of text books and educational materials .	[1.4.1] Books distributed	number	2370000	2430000	2780000	3040000	3300000
	[1.5] Providing training to religious personalities on socio-economic issues	[1.5.1] Religious leaders trained	number	3200	3300	3350	3400	3500
	[1.6] Research and publication of religious books	[1.6.1] Titles of religious books published	number	120	126	140	160	170
[1.6.2] Copies published		number	390000	409500	455000	520000	552500	
[2] Efficient & effective management of Hajj activities	[2.1] Signing bilateral agreement with KSA	[2.1.1] agreement signed	Date	27/02/2013	12/02/2014	02/03/2015	28/02/2016	15/02/2017
	[2.2] Signing bilateral agreement with agency.	[2.2.1] agreement signed	Date	31/01/2013	31/01/2014	02/02/2015	31/01/2016	31/01/2017
	[2.3] Online registration for government pilgrims.	[2.3.1] Pilgrim registered	Date	--	--	23/02/2015	28/02/2016	20/02/2017
	[2.4] Online registration for non-government pilgrims.	[2.4.1] Pilgrim registered	Date	--	--	02/04/2015	28/02/2016	20/02/2017

Section 3: Trend Values of the Performance Indicators

Strategic Objectives	Activities	Performance Indicators	Unit	Actual Value for FY 12-13	Actual Value for FY 13-14	Target Value for FY 14-15	Projected Value for FY 15-16	Projected Value for FY 16-17
	[2.5] Sending mobile message for pilgrims.	[2.5.1] Message send	%	97	98	98	99	100
	[2.6] Training of pilgrims about "Arkan" and "Ahkam"	[2.6.1] Pilgrims trained	%	90	95	99	100	100
	[2.7] Training for agency owners	[2.7.1] Agency Owners trained	%	95	97	97	99	100
	[2.8] Multiple visa process for monazzem.	[2.8.1] Visa issued for monazzem	%	97	98	99	100	100
	[2.9] Visa process for agency representative.	[2.9.1] Visa issued for Agency representative	%	95	96	99	99	99
	[2.10] collection of MRP Passports from pilgrims	[2.10.1] Passport collected	Date	30/09/2013	20/09/2014	10/08/2015	31/08/2016	16/08/2017
	[2.11] Collection of visa from Saudi Embassy and distribution of visa.	[2.11.1] Time required to visa distribution	day	4	3	2	2	2
	[2.12] Arrangement of accommodation before hajj in Hajj Camp	[2.12.1] Time required	Hours	24	36	48	52	72
	[2.13] House allocation for pilgrims in Makka.	[2.13.1] Time required	Hours	24	36	48	52	72
	[2.14] Sending of Pilgrim	[2.14.1] applicant sent	%	98	99	98	100	100
	[2.15] Publishing updated pilgrims information in website.	[2.15.1] After delivery day of letter	Day	3	3	2	2	1
	[2.16] Receipt and disposal of complain from	[2.16.1] Percentage of disposal	%	80	88	95	100	100

Section 3: Trend Values of the Performance Indicators

Strategic Objectives	Activities	Performance Indicators	Unit	Actual Value for FY 12-13	Actual Value for FY 13-14	Target Value for FY 14-15	Projected Value for FY 15-16	Projected Value for FY 16-17
	pilgrims/agent							
[3] Infrastructure development and management of religious institutions and organizations	[3.1] Sanction Grants to the Religious Institutions	[3.1.1] Muslim religious Institutions repaired	number	8715	5624	5799	5881	5951
		[3.1.2] Hindu religious Institutions repaired	number	2697	2043	2110	2135	2154
		[3.1.3] Buddhist religious Institutions repaired	number	297	300	320	325	329
		[3.1.4] Christian religious Institutions repaired	number	41	46	51	54	56
	[3.2] Donation during Religious Occasion	[3.2.1] Donated Religious Institutes	number	6050	7150	9140	9500	9800
	[3.3] Enrollment of all kinds of Waqf properties	[3.3.1] Enrolled Waqf properties	number	150	200	950	1100	1200
	[3.4] Management and control of Waqf estate	[3.4.1] Appointment of Mutawalli/Formation of Committe	number	150	200	950	1100	1200
		[3.4.2] Audit of Waqf estate	number	3000	3200	3800	4500	5000
		[3.4.3] Collection of Waqf subscription	Taka	65942204	62731810	90000000	95000000	10000000
	[3.5] Development of Waqf properties	[3.5.1] New project started	number	0	0	4	2	3
[4] Socio-economic development of the distressed and destitute.	[4.1] Sanction Grant to the poor and deserving persons .	[4.1.1] Person received grants	number	1720	1750	1800	1875	1930
	[4.2] Distribution of loan among the Imams	[4.2.1] Beneficiary	number	980	980	950	1470	1960

Section 3: Trend Values of the Performance Indicators

Strategic Objectives	Activities	Performance Indicators	Unit	Actual Value for FY 12-13	Actual Value for FY 13-14	Target Value for FY 14-15	Projected Value for FY 15-16	Projected Value for FY 16-17
	[4.3] Disbursement of financial aid among the Imams through Imam Muazzin Welfare Trust	[4.3.1] Beneficiary	number	980	980	950	1470	1960
	[4.4] Disbursement of aid among the poor from Zakat fund	[4.4.1] Beneficiary	number	31114	28055	29000	47000	95000
	[4.5] Arrange sewing training for the poor women	[4.5.1] Trained Persons	number	540	540	486	600	700
	[4.6] Providing free medical services	[4.6.1] Patients taking treatment	number	840	845	855000	980	1020

Section 4:

Description of Performance Indicators, Implementing Department/Agencies and Measurement Methodology

Sl.No	Performance Indicators	Description	Implementing Department/Agencies	Measurement and Source of Data	General Comments
1	[1.1.1] Pre-primary course completed students	Pre- primary school learners are getting education through Mosque based Child & mass literacy project and Temple based Child & mass literacy project .Each pre-primary school contains 30 students.	Islamic foundation and Hindu Religious welfare Trust.	Annual report of MORA and IMED report.	
2	[1.2.1] Holy Quran learning course completed students	Holy Quran learners those are getting education through Quran learning centres of Mosque based child & mass literacy project.Each Quran learning centre contains 35 students.	Islamic foundation	Annual Report of IF and IMED	
3	[1.3.1] Mass education course completed adults	Adult learners are getting education and religious knowledge through mass education centres of Mosque based Child & mass literacy project and Temple based Child & mass literacy project. Each centre contains 25 students .	Islamic foundation and Hindu Religious welfare Trust.	Annual report of MORA and IMED report.	
4	[1.4.1] Books distributed	Mosque based Child & mass literacy project and Temple based Child & mass literacy project distribute books free of cost among the students of pre-primary,mass education and Holy Quran learning centers.	Islamic foundation and Hindu Religious welfare Trust	Annual report of MORA and IMED report.	

Section 4:

Description of Performance Indicators, Implementing Department/Agencies and Measurement Methodology

Sl.No	Performance Indicators	Description	Implementing Department/Agencies	Measurement and Source of Data	General Comments
5	[1.5.1] Religious leaders trained	Religious leaders (Imam,Muazzin,etc) are getting training on different socioeconomic issues through seven Imam Training Centers of IF.	Imam Training Centers of IF.	Annual Report of MoRA and IF	
6	[1.6.1] Titles of religious books published	Islamic foundation published different types of religious books through publication department. These books are sold by sell centers of IF all over the Country and International book fair..	Islamic Foundation	Annual Report of MoRA and IF	
7	[2.1.1] agreement signed	For sending pilgrims to Saudi Arabia, a bilateral agreement accomplished between the Government of Saudi Arabia and Bangladesh. For sending pilgrims to Saudi Arabia, bilateral agreement accomplished between the Government of Bangladesh and hajj agencie	MORA	Agreement.	
8	[2.2.1] agreement signed	For sending pilgrims to Saudi Arabia, bilateral agreement accomplished between the Government of Bangladesh and hajj agencies	MORA and Bangladesh hajj Office.	Agreements	
9	[2.3.1] Pilgrim registered	On-line registration is required for going to Hajj from 2015. A Person who will go to hajj by government management must be registered in time.	Bangladesh Hajj office and MORA	Annual Report of MORA	

Section 4:

Description of Performance Indicators, Implementing Department/Agencies and Measurement Methodology

Sl.No	Performance Indicators	Description	Implementing Department/Agencies	Measurement and Source of Data	General Comments
10	[2.4.1] Pilgrim registered	On-line registration is required for going to Hajj from 2015. A Person who will go to hajj by non-government management must be registered in time.	Hajj agencies,Bangladesh hajj Office and MORA	Report of HAB and online record.	
11	[2.5.1] Message send	Necessary Informations and Instructions are send to all Pilgrims for participation of Hajj	Bangladesh Hajj office and MoRA	Record from Bangladesh Hajj office	
12	[2.6.1] Pilgrims trained	To know the Arkan and Ahkam of hajj,training program for Pilgrims arranged by hajj office and hajj agencies.	Bangladesh Hajj office & hajj agencies	Report from Bangladesh Hajj office	
13	[2.7.1] Agency Owners trained	To know the Rules and regulations of hajj,training programs for hajj agencies are arranged by hajj office and MORA.	MORA & Bangladesh Hajj office	Report from Bangladesh Hajj office	
14	[2.8.1] Visa issued for monazzem	To ensure multiple visa for Monazzem, hajj office communicate with the Embassy of Saudi Arabia.	Bangladesh Hajj office	Report from Bangladesh Hajj office	

Section 4:

Description of Performance Indicators, Implementing Department/Agencies and Measurement Methodology

SI.No	Performance Indicators	Description	Implementing Department/Agencies	Measurement and Source of Data	General Comments
15	[2.9.1] Visa issued for Agency representative	To provide Bar code visa for agency representatives, hajj office communicate with the Embassy of Saudi Arabia.	Bangladesh Hajj office	Report from Bangladesh Hajj office	
16	[2.10.1] Passport collected	To provide visa for pilgrims, hajj office collect passport from pilgrims directly or through hajj agencies and send it to the Embassy of Saudi Arabia.	Bangladesh Hajj office and Hajj Agencies	Report from Bangladesh Hajj office	
17	[2.11.1] Time required to visa distribution	Hajj office collect visa from the Embassy of Saudi Arabia and distribute it to pilgrims.	Bangladesh Hajj office	Report from Bangladesh Hajj office	
18	[2.13.1] Time required	Hajj office arrange accommodation for pilgrims in Makka & Madina of Saudi Arabia and allotted it among the pilgrims before flight.	Bangladesh Hajj office and Hajj mission Jeddah	Report from Bangladesh Hajj office	
19	[2.13.1] Time required	Hajj office arrange accommodation for pilgrims in the Hajj office complex three days before flight.	Bangladesh Hajj office	Report from Bangladesh Hajj office	

Section 4:

Description of Performance Indicators, Implementing Department/Agencies and Measurement Methodology

Sl.No	Performance Indicators	Description	Implementing Department/Agencies	Measurement and Source of Data	General Comments
20	[2.14.1] applicant sent	Hajj office take initiative to send all registered pilgrims to Saudi Arabia..	Bangladesh Hajj office	Report from Bangladesh Hajj office	
21	[2.15.1] After delivery day of letter	All Hajj related information will be available on website after it is officially published.	Bangladesh Hajj office	Report from Bangladesh Hajj office	
22	[2.16.1] Percentage of disposal	All complains of pilgrims and hajj agencies related to hajj is addressed properly and take necessary action in time.	MoRA, Hajj mission Jedah & Bangladesh Hajj office	Report from MoRA and Bangladesh Hajj office	
23	[3.1.1] Muslim religious Institutions repaired	MORA, HRWT, BRWT, CRWT give grants to religious Institutions (Mosque, Madrasa, Eidgah, Cemetry, Temple, Pagodah and Church) for repair and renovation.	MORA, HRWT, BRWT, CRWT	Annual Report from MoRA, Report of HRWT, BRWT, CRWT	
24	[3.2.1] Donated Religious Institutes	Donation is given to the religious institutions during durga puja and other religious festivals.	Hindu Religious welfare Trust, Buddhist Religious welfare Trust.	Annual Report from MoRA, Hindu Religious welfare Trust and Buddhist Religious welfare Trust	

Section 4:

Description of Performance Indicators, Implementing Department/Agencies and Measurement Methodology

Sl.No	Performance Indicators	Description	Implementing Department/Agencies	Measurement and Source of Data	General Comments
25	[3.3.1] Enrolled Waqf properties	Enrollment of new waqf estates under Bangladesh Waqf Administration.	Office of the Waqf Administrator.	Report from Waqf Administrator.	
26	[3.4.1] Appointment of Mutawalli/Formation of Committee	Waqf Administrator appoint Mutawalli and approve committee for the new waqf estates.	Office of the Waqf Administrator	Report from Office Waqf Administrator	
27	[3.4.2] Audit of Waqf estate	Waqf Administration audit waqf estates income and expenditure.	Office of the Waqf Administrator	Report from Waqf Administrator	
28	[3.4.3] Collection of Waqf subscription	Waqf Administration collects subscription from waqf estates 5% of their income annually.	Office of the Waqf Administrator	Report from Waqf Administrator	
29	[3.5.1] New project started	For proper management and increasing income of waqf estates, new projects will be taken to develop the waqf properties.	Office of the Waqf Administrator and MoRA	Report from Waqf Administrator and MoRA	

Section 4:

Description of Performance Indicators, Implementing Department/Agencies and Measurement Methodology

Sl.No	Performance Indicators	Description	Implementing Department/Agencies	Measurement and Source of Data	General Comments
30	[4.1.1] Person received grants	In every financial year MoRA sanction grant to the poor and deserving persons for their self reliance.	MoRA,Hindu Religious welfare Trust, Buddhist Religious welfare Trust	Annual Report from MoRA,Hindu Religious welfare Trust, Buddhist Religious welfare Trust	
31	[4.2.1] Beneficiary	Interest free loan is disburse among the capable Imam repayable in 12 monthly installment.	Islamic Foundation	Report from Islamic Foundation	
32	[4.3.1] Beneficiary	Handicapped or diseased Imam are provided with financial assistance so as to make them economically viable.	Islamic Foundation	Report from Islamic Foundation	
33	[4.4.1] Beneficiary	Poor destitute people are given financial aid to earn their livelihood.	Islamic Foundation	Report from Islamic Foundation	
34	[4.5.1] Trained Persons	Sewing training for the poor destitute rural women to make them competent to earn their livelihood.	Islamic Foundation	Report from Islamic Foundation	

Section 4:

Description of Performance Indicators, Implementing Department/Agencies and Measurement Methodology

SI.No	Performance Indicators	Description	Implementing Department/Agencies	Measurement and Source of Data	General Comments
35	[4.6.1] Patients taking treatment	Free treatment with medicine for hard to reach remote area dwellers.	Islamic Mission of Islamic Foundation	Report from Islamic Foundation	

Section 5 :
Specific Performance Requirements from other Ministries/Divisions

Organisation Type	Organisation Name	Relevant Performance Indicator	What is your requirement from this organisation	Justification for this requirement	Requirement from this Organisation	What happens if your requirement is not met
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Section 6: Outcome of Ministry/Division


Outcome/Impact	Jointly responsible for influencing this outcome / impact with the following organisation (s) / division (s) / ministry(ies)	Performance Indicator (s)	Unit	Actual FY 12-13	Actual FY 13-14	Target FY 14-15	Projection FY 15-16	Projection FY 16-17
1 Children learned with ethical and moral values will be able to contribute for building peaceful society .		Children learned	Number	830000	860000	910000	980000	1030000
2 Adults are literated and have religious knowledge		Literated Adult person	Number	22390	24000	25000	25200	25400
3 Better Hajj management	Ministry of Tourism and civil Aviation, Ministry of Health & family Welfare, Ministry of foreign Affairs, Ministry of home	Reduce Hajj related complain	Number	193	187	160	140	130

Whereas,

I, the Secretary, Ministry of Religious Affairs representing the Minister, Ministry of Religious Affairs, Government of the People's Republic of Bangladesh commit to the Cabinet Secretary, Cabinet Division, representing the Prime Minister, Government of the People's Republic of Bangladesh to deliver the results described in this agreement.

I, the Cabinet Secretary, Cabinet Division, on behalf of the Prime Minister, Government of the People's Republic of Bangladesh, commit to the Secretary, Ministry of Religious Affairs to provide necessary support for delivery of the results described in this agreement.

Signed,


Dr. Chowdhury Md. Babul Hassan
Secretary
Ministry of Religious Affairs
Govt. of Bangladesh

Secretary
Ministry of Religious Affairs

19.03.15

Date



Cabinet Secretary
Cabinet Division

19/3/2015

Date

Annex-1

Acronyms

Sl.	Acronym	Description
1	ADP	Annual Development Program
2	BRWT	Buddhist Religious Welfare Trust
3	CRWT	Christian Religious Welfare Trust
4	HRWT	Hindu religious welfare trust
5	IF	Islamic Foundation
6	KSA	Kingdom of Saudi Arabia
7	MoRA	Ministry of Religious Affairs