



Government of the People's Republic of Bangladesh

Annual Performance Agreement (APA)

Between

The Cabinet Secretary
and

The Secretary, Ministry of Disaster Management and Relief

2014-2015

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Preamble

The Annual Performance Agreement is made and entered into on 09 March 2015.....

BETWEEN

The Secretary, Ministry of Disaster Management and Relief, representing the Minister, Ministry of Disaster Management and Relief, Government of the People's Republic of Bangladesh.

AND

The Cabinet Secretary, Cabinet Division, representing the Prime Minister, Government of the People's Republic of Bangladesh.

The parties hereto agree as follows:

Section 1: Ministry's/Division's Vision, Mission, Strategic Objectives and Functions

1.1 Vision

Reduce the risks of vulnerable people from the effects of natural, environmental and human induced hazards to a minimum acceptable humanitarian level.

1.2 Mission

To achieve a paradigm shift in disaster management from conventional response and relief to a more comprehensive risk reduction culture, and to promote food security as an important factor in ensuring the resilience of communities to hazards.

1.3 Functions

- 1 Formulation review and execution of legislation, policies, plans, procedures, standing orders and guidelines relating to overall disaster risk reduction and emergency response management including relief, rehabilitation and safety net programmes.
- 2 Relief and Disaster risk reduction programmes, planning, research and monitoring.
- 3 Coordination of all activities relating to disaster management and relief incorporating disaster risk reduction and emergency response management.
- 4 Mainstreaming Disaster Risk Reduction across line ministries and agencies at all levels, local governments, NGOs, CBOs, Civil society and all other stakeholders.
- 5 Implementation of the disaster related programmes/projects undertaken due to adverse impacts of climate change.
- 6 Approval, administration and monitoring of safety net programmes, such as Test relief, Vulnerable Group Feeding (VGF), Vulnerable Group Development (VGD), Food For Works Programme. Institutional Feeding Programme, Rural Infrastructure Maintenance Programme, Risk Reduction Programme, Road Maintenance Programme, House Building Grants, etc.
- 7 Construction and Maintenance of small bridges/culverts, multi-purpose disaster shelters, Cyclone shelters, flood shelters with a view to eliminating/reducing disaster risks.
- 8 Liaison with regional and international organizations, and matters related to treaties and agreements with other countries and world bodies relating to subjects allotted to this Ministry.
- 9 Assessment of disaster situation and recommendation to declare State of Disaster Emergency and issuance of evacuation notices and monitor disaster early warning dissemination.
- 10 Establish, strengthen and improve the national disaster response mechanism.
- 11 Implementation of the refugee related programmes.

1.4 Strategic Objectives

Section 1: Ministry's/Division's Vision, Mission, Strategic Objectives and Functions

- 1 Professionalizing the disaster management system;
- 2 Strengthening Institutional Mechanisms;
- 3 Empowering At Risk Communities;
- 4 Strengthening Emergency Response Systems;
- 5 Developing and Strengthening Regional and Global Networks.

Section 2: Strategic Objectives, Activities, Performance Indicators and Targets

Strategic Objectives	Weight of Strategic Objective	Activities	Performance Indicator (PI)	Unit	Weight of PI	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
Ministry/Division Strategic Objectives										
[1] Professionalizing the disaster management system;	25.00	[1.1] Formulate Disaster Management Rules;	[1.1.1] Disaster Management Rules Formulated	Date	5.00	30/04/2015	15/05/2015	31/05/2015	15/06/2015	30/06/2015
		[1.2] Formulate Disaster Management Policy;	[1.2.1] 1st Draft of Disaster Management Policy prepared	Date	5.00	30/04/2015	15/05/2015	31/05/2015	15/06/2015	30/06/2015
		[1.3] Review and revise Disaster Management policy and planning instruments;	[1.3.1] Mandatory Guidelines for DRR established	Number of Planning Documents	5.00	5	4	3	2	1
		[1.4] Develop an introductory training course for Disaster Management.	[1.4.1] Training Course for Disaster Management introduced	Number of Course Modules	5.00	35.00	30.00	25.00	20.00	15.00
		[1.5] Enhance professional skills and knowledge of MoDMR officials on Disaster Risk Reduction, Preparedness, Warning and Forecasting System and post-disaster recovery activities;	[1.5.1] Professional Knowledge enriched	Number of Trainees	5.00	220.00	210.00	200.00	190.00	180.00
[2] Strengthening Institutional Mechanisms;	20.00	[2.1] Revise roles and responsibilities of Disaster Management Committees;	[2.1.1] Roles and Responsibilities of DMCs at all levels revised	Date	5.00	30/04/2015	15/05/2015	31/05/2015	15/06/2015	30/06/2015
		[2.2] Promote development and establishment of Disaster Management plans at different levels;	[2.2.1] Planning Capacity of DMCs at all levels raised	Number of Planning Documents	5.00	788	750	730	700	680

Section 2: Strategic Objectives, Activities, Performance Indicators and Targets

Strategic Objectives	Weight of Strategic Objective	Activities	Performance Indicator (PI)	Unit	Weight of PI	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
				nts						
		[2.3] Establish Disaster Management Research and Training Institute;	[2.3.1] 1st draft of Organogram, Recruitment rules, TO&E prepared	Date	5.00	30/04/2015	15/05/2015	31/05/2015	15/06/2015	20/06/2015
		[2.4] Incorporate DRR and CCA issues into training curriculum of concerned public training institutions.	[2.4.1] DRR and CCA issues into training curriculum of concerned public training institutions introduced	Number of institutions	5.00	38	35	32	30	25
[3] Empowering At Risk Communities;	24.00	[3.1] Development of rural infrastructure (Food for Works);	[3.1.1] Rural Infrastructures Developed	Beneficiaries in lakh	3.00	12	11.5	11	10.5	10
		[3.2] Maintenance of Rural infrastructures (TR);	[3.2.1] Rural Infrastructures Maintained	Beneficiaries in lakh	3.00	13.5	13	12.5	12	11.5
		[3.3] Ensuring Food Safety through VGF programme;	[3.3.1] Food Safety ensured	Beneficiaries in lakh	3.00	210	200	190	180	170
		[3.4] Reduce vulnerability of the poorest through EGPP;	[3.4.1] Vulnerability reduced	Beneficiaries in lakh	3.00	7	6.5	6	5.5	5
		[3.5] Humanitarian Assistance Programme to reduce vulnerability;	[3.5.1] Humanitarian Assistance provided	Beneficiaries in lakh	3.00	30	29	28	27	26
		[3.6] Construction of small and medium sized bridge/culverts;	[3.6.1] Small and Medium sized bridge/culverts constructed	Thousand meter	3.00	11.5	11	10.5	10	9.5

Section 2: Strategic Objectives, Activities, Performance Indicators and Targets

Strategic Objectives	Weight of Strategic Objective	Activities	Performance Indicator (PI)	Unit	Weight of PI	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
		[3.7] Construction of multipurpose cyclone/flood shelters;	[3.7.1] Cyclone/Flood Shelters established	Thousand Sq. Meter	3.00	18.75	18	17.5	17	16.5
		[3.8] Construction of cyclone resistant houses and raising the ground (killa).	[3.8.1] Cyclone/Flood Resistant Houses Constructed and the ground raised	Number	3.00	600	550	500	450	400
[4] Strengthening Emergency Response Systems;	12.00	[4.1] Technical and technological capacity building of BMD, FFWC and other related organizations;	[4.1.1] Technical and Technological Capacity of DMD, FFWC, and other related organizations enhanced;	Number of warning reports	3.00	4	3	2	1	0
		[4.2] Strengthening of National Disaster Response Coordination Centre.	[4.2.1] Capacity of NDRCC strengthened through installation of Hardware, Software and imparting training;	Date	3.00	30/06/2015	--	--	--	--
		[4.3] Establish and improve search and rescue mechanism.	[4.3.1] Personnel of First Responding Institutions (BFSCD, AFD) provided training;	Number	3.00	500	400	300	200	100
		[4.4] Develop and establish emergency response plans.	[4.4.1] Emergency response plans developed and established.	Number of Documents	3.00	1	0	0	0	0
[5] Developing and Strengthening Regional and Global Networks.	4.00	[5.1] Establish formal and informal partnership;	[5.1.1] Formal and informal partnership for disaster risk reduction	MoU/LoA	2.00	4	3	2	1	--

Section 2: Strategic Objectives, Activities, Performance Indicators and Targets

Strategic Objectives	Weight of Strategic Objective	Activities	Performance Indicator (PI)	Unit	Weight of PI	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
			established;							
		[5.2] Negotiate on cross boarder information to enhance early warning.	[5.2.1] Early warning information enhanced through Regional and Global initiatives	MoU/LoA	2.00	4	3	2	1	--

Mandatory Strategic Objectives

* Improve Service delivery to the Public	6.00	Implementation of Citizens' Charter (CC)	Preparation and approval of CC by the Ministry/Division	Date	1.0	31/12/2014	31/01/2015	28/02/2015	31/03/2015	30/04/2015
			Publication of CC in website or others means	Date	1.0	31/12/2014	31/01/2015	28/02/2015	31/03/2015	30/04/2015
		Implementation of Grievance Redress System (GRS) system	Publishing names and contact details of GRS focal point in the website	Date	1.0	31/12/2014	31/01/2015	28/02/2015	31/03/2015	30/04/2015
			Sending GRS report(s) to the Cabinet Division from January 2015	Number of report(s)	1.0	5	4	3	2	1
		Implementing Innovations	Implemented decisions of the innovation team	%	1.0	100	80	50	30	--
			Unicode used in all official activities	Date	1.0	31/12/2014	31/01/2015	28/02/2015	31/03/2015	30/04/2015
* Improve governance	4.00	Compliance with RTI Act and proactive disclosure	Percentage of information, mentioned in the RTI Act and related regulations, disclosed in the website	%	2.0	80	70	60	50	40

* Mandatory Objective(s)

Section 2: Strategic Objectives, Activities, Performance Indicators and Targets

Strategic Objectives	Weight of Strategic Objective	Activities	Performance Indicator (PI)	Unit	Weight of PI	Target / Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%

Mandatory Strategic Objectives

		Preparation and Implementation of the National Integrity Strategy Work Plan	Preparation of NIS Work Plan for 2015 and get approved by the Ethics Committee	Date	2.0	28/02/2015	31/03/2015	30/04/2015	31/05/2015	30/06/2015
* Improve Financial Management	3.00	Improve compliance with the Terms of Reference of the Budget Management Committee (BMC)	Budget Implementation Plan (BIP) prepared and Quarterly Budget Implementation Report (QIMR) submitted to Finance Division (FD) meeting FD requirements	Number of report	1.0	5	4	3	2	1
			Actual achievements against performance targets are monitored by the BMC on a quarterly basis	Number of BMC meetings	1.0	4	3	2	1	--
		Improve audit performance	Percentage of outstanding audit objections disposed off during the year	%	1.0	70	55	40	30	20
* Efficient Functioning of the Annual Performance Agreement (APA) System	2.00	Timely submission of Draft APA for 2014-2015	On-time submission	Date	2.0	01/02/2015	02/02/2015	03/02/2015	04/02/2015	05/02/2015

* Mandatory Objective(s)

Section 3: Trend Values of the Performance Indicators

Strategic Objectives	Activities	Performance Indicators	Unit	Actual Value for FY 12-13	Actual Value for FY 13-14	Target Value for FY 14-15	Projected Value for FY 15-16	Projected Value for FY 16-17
Ministry/Division Strategic Objectives								
[1] Professionalizing the disaster management system;	[1.1] Formulate Disaster Management Rules;	[1.1.1] Disaster Management Rules Formulated	Date	--	--	31/03/2015	30/06/2016	30/06/2017
	[1.2] Formulate Disaster Management Policy;	[1.2.1] 1st Draft of Disaster Management Policy prepared	Date	--	--	30/06/2015	--	--
	[1.3] Review and revise Disaster Management policy and planning instruments;	[1.3.1] Mandatory Guidelines for DRR established	Number of Planning Documents	4	4	4	4	4
	[1.4] Develop an introductory training course for Disaster Management.	[1.4.1] Training Course for Disaster Management introduced	Number of Course Modules	24	22	24	24	26
	[1.5] Enhance professional skills and knowledge of MoDMR officials on Disaster Risk Reduction, Preparedness, Warning and Forecasting System and post-disaster recovery activities;	[1.5.1] Professional Knowledge enriched	Number of Trainees	190	200	210.00	230	250
[2] Strengthening Institutional Mechanisms;	[2.1] Revise roles and responsibilities of Disaster Management Committees;	[2.1.1] Roles and Responsibilities of DMCs at all levels revised	Date	--	--	15/05/2015	--	--
	[2.2] Promote development and establishment of Disaster Management plans at different levels;	[2.2.1] Planning Capacity of DMCs at all levels raised	Number of Planning Documents	700	20	38	30	0

Section 3: Trend Values of the Performance Indicators

Strategic Objectives	Activities	Performance Indicators	Unit	Actual Value for FY 12-13	Actual Value for FY 13-14	Target Value for FY 14-15	Projected Value for FY 15-16	Projected Value for FY 16-17
	[2.3] Establish Disaster Management Research and Training Institute;	[2.3.1] 1st draft of Organogram, Recruitment rules, TO&E prepared	Date	--	--	15/05/2015	--	--
	[2.4] Incorporate DRR and CCA issues into training curriculum of concerned public training institutions.	[2.4.1] DRR and CCA issues into training curriculum of concerned public training institutions introduced	Number of institutions	10	8	20	--	--
[3] Empowering At Risk Communities;	[3.1] Development of rural infrastructure (Food for Works);	[3.1.1] Rural Infrastructures Developed	Beneficiaries in lakh	11	11.5	12	12.5	13
	[3.2] Maintenance of Rural infrastructures (TR);	[3.2.1] Rural Infrastructures Maintained	Beneficiaries in lakh	12	12.5	13.5	14	14.25
	[3.3] Ensuring Food Safety through VGF programme;	[3.3.1] Food Safety ensured	Beneficiaries in lakh	200	205	210	220	225
	[3.4] Reduce vulnerability of the poorest through EGPP;	[3.4.1] Vulnerability reduced	Beneficiaries in lakh	6	6.5	7	7.5	8
	[3.5] Humanitarian Assistance Programme to reduce vulnerability;	[3.5.1] Humanitarian Assistance provided	Beneficiaries in lakh	20	25	30	32	35
	[3.6] Construction of small and medium sized bridge/culverts;	[3.6.1] Small and Medium sized bridge/culverts constructed	Thousand meter	11.44	13.75	13.29	14.48	14.52
	[3.7] Construction of multipurpose cyclone/flood shelters;	[3.7.1] Cyclone/Flood Shelters established	Thousand Sq. Meter	0.00	18.5	55.45	28.95	28.95

Section 3: Trend Values of the Performance Indicators

Strategic Objectives	Activities	Performance Indicators	Unit	Actual Value for FY 12-13	Actual Value for FY 13-14	Target Value for FY 14-15	Projected Value for FY 15-16	Projected Value for FY 16-17
	[3.8] Construction of cyclone resistant houses and raising the ground (killa).	[3.8.1] Cyclone/Flood Resistant Houses Constructed and the ground raised	Number	1939	1955	100	800	960
[4] Strengthening Emergency Response Systems;	[4.1] Technical and technological capacity building of BMD, FFWC and other related organizations;	[4.1.1] Technical and Technological Capacity of DMD, FFWC, and other related organizations enhanced;	Number of warning reports	500	530	500	520	550
	[4.2] Strengthening of National Disaster Response Coordination Centre.	[4.2.1] Capacity of NDRCC strengthened through installation of Hardware, Software and imparting training;	Date	--	--	30/06/2015	--	--
	[4.3] Establish and improve search and rescue mechanism.	[4.3.1] Personnel of First Responding Institutions (BFSCD, AFD) provided training;	Number	7000	12000	8000	3000	2000
	[4.4] Develop and establish emergency response plans.	[4.4.1] Emergency response plans developed and established.	Number of Documents	--	--	700	--	--
[5] Developing and Strengthening Regional and Global Networks.	[5.1] Establish formal and informal partnership;	[5.1.1] Formal and informal partnership for disaster risk reduction established;	MoU/LoA	4	4	4	4	4
	[5.2] Negotiate on cross boarder information to enhance early warning.	[5.2.1] Early warning information enhanced through Regional and Global initiatives	MoU/LoA	4	4	4	4	4

Section 3:
Trend Values of the Performance Indicators

Strategic Objectives	Activities	Performance Indicators	Unit	Actual Value for FY 12-13	Actual Value for FY 13-14	Target Value for FY 14-15	Projected Value for FY 15-16	Projected Value for FY 16-17
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Section 4:

Description of Performance Indicators, Implementing Department/Agencies and Measurement Methodology

Sl.No	Performance Indicators	Description	Implementing Department/Agencies	Measurement and Source of Data	General Comments
1	[1.1.1] Disaster Management Rules Formulated	[1.1] Formulation of Disaster Management Rules;	MoDMR	Annual Report, DDM/MoDMR	Formulation of Rules will facilitate proper enforcement of Disaster Management Act;
2	[1.2.1] 1st Draft of Disaster Management Policy prepared	[1.2] Drafting of Disaster Management Policy;	MoDMR	Annual Report, DDM/MoDMR	Future plan on Disaster Risk Reduction will be taken in accordance with Disaster Management Policy.
3	[1.3.1] Mandatory Guidelines for DRR established	[1.3] Review and revise Disaster Management policy and planning instruments;	MoDMR	Annual Report, MoDMR	Updated policy and planning instruments can address prevailing challenge.
4	[1.4.1] Training Course for Disaster Management introduced	[1.4] Develop an introductory training course for Disaster Management.	DDM/CDMP/PPP/MoDMR	Annual Report, DDM/PPP/CDMP	Training will be helpful for new entrance to DRR.
5	[1.5.1] Professional Knowledge enriched	[1.5] Enhance professional skills and knowledge of Ministry of Disaster Management and Relief;	DDM/CDMP/PPP	Annual Report, MoDMR	Disaster Management Officials will be able to handle DRR issues efficiently.

Section 4:

Description of Performance Indicators, Implementing Department/Agencies and Measurement Methodology

Sl.No	Performance Indicators	Description	Implementing Department/Agencies	Measurement and Source of Data	General Comments
6	[2.1.1] Roles and Responsibilities of DMCs at all levels revised	[2.1] Revise roles and responsibilities of Disaster Management Committees;	DDM/MoDMR	Annual Report, DDM/MoDMR	Awareness capabilities of local level committee members would be increased through this activities.
7	[2.2.1] Planning Capacity of DMCs at all levels raised	[2.2] Promote development and establishment of Disaster Management plans at different levels;	DDM/CDMP	Annual Report, DDM/CDMP	Need based area wise planning process can be developed.
8	[2.3.1] 1st draft of Organogram, Recruitment rules, TO&E prepared	[2.3] Establish Disaster Management Research and Training Institute;	MoDMR	Annual Report, MoDMR	It will enable professional disaster managers to address the future challenges.
9	[2.4.1] DRR and CCA issues into training curriculum of concerned public training institutions introduced	[2.4] Incorporate DRR and CCA issues into training curriculum of concerned public training institutions.	DDM/CDMP/MoPA	Annual Report, DDM	It will enable the government officials to address the adverse impact of climate change and looming disasters.
10	[3.1.1] Rural Infrastructures Developed	[3.1] Development of Rural Infrastructure (Food for Works);	DDM	Annual Report, DDM	Structural interventions will reduce risk and vulnerability.

Section 4:

Description of Performance Indicators, Implementing Department/Agencies and Measurement Methodology

SI.No	Performance Indicators	Description	Implementing Department/Agencies	Measurement and Source of Data	General Comments
11	[3.2.1] Rural Infrastructures Maintained	[3.2] Maintenance of Rural Infrastructures (TR);	DDM	Annual Report, DDM	Structural interventions will reduce risk and vulnerability.
12	[3.3.1] Food Safety ensured	[3.3] Ensuring Food Safety through VGF programme;	DDM	Annual Report, DDM	Vulnerability of Risk Prone Communities will be reduced.
13	[3.4.1] Vulnerability reduced	[3.4] Reduce vulnerability of the poorest through EGPP;	DDM	Annual Report, DDM	Vulnerability of the poorest people in lean period will be reduced.
14	[3.5.1] Humanitarian Assistance provided	[3.5] Humanitarian Assistance Programme to reduce vulnerability;	DDM	Annual Report, DDM	Vulnerability of at Risk People will be decreased.
15	[3.6.1] Small and Medium sized bridge/culverts constructed	[3.6] Construction of small and medium sized bridge/culverts;	DDM	Annual Report, DDM	Structural interventions will reduce risk and vulnerability.

Section 4:

Description of Performance Indicators, Implementing Department/Agencies and Measurement Methodology

SI.No	Performance Indicators	Description	Implementing Department/Agencies	Measurement and Source of Data	General Comments
16	[3.7.1] Cyclone/Flood Shelters established	[3.7] Construction of multipurpose cyclone/flood shelters;	DDM	Annual Report, DDM	Structural interventions will reduce risk and vulnerability.
17	[3.8.1] Cyclone/Flood Resistant Houses Constructed and the ground raised	[3.8] Construction of cyclone resistant houses and raising the ground (killa).	DDM	Annual Report, DDM	Structural interventions will reduce risk and vulnerability.
18	[4.1.1] Technical and Technological Capacity of DDM, FFWC, and other related organizations enhanced;	[4.1] Strengthen and Improve an all Hazard Early Warning Systems through BMD, FFWC and other regional networks.	DDM/BMD/CDMP/FFWC/EC RRP	Annual Report, DDM/BMD/CDMP/FFWC/ECR RP	Accurate early warning information generation will minimize of losses of lives and properties.
19	[4.2.1] Capacity of NDRCC strengthened through installation of Hardware, Software and imparting training;	[4.2] Strengthening of National Disaster Response Coordination Centre.	CDMP/MoDMR	Annual Report, CDMP/MoDMR	An effective 24/7 information generation hub will be established,
20	[4.3.1] Personnel of First Responding Institutions (BFSCD, AFD) provided training;	[4.3] Establish and improve search and rescue mechanism.	DDM/CDMP/BFSCD/AFD/EC RRP	Annual Report, DDM/CDMP/ECRRP	It will tend to minimize human lives and material losses.

Section 4:

Description of Performance Indicators, Implementing Department/Agencies and Measurement Methodology

Sl.No	Performance Indicators	Description	Implementing Department/Agencies	Measurement and Source of Data	General Comments
21	[4.4.1] Emergency response plans developed and established.	[4.4] Develop and establish emergency response plans.	DDM/MoDMR	Annual Report, DDM/MoDMR	It will helpful to undertake planning to ensure uninterrupted services during hazard impact.
22	[5.1.1] Formal and informal partnership for disaster risk reduction established;	[5.1] Establish formal and informal partnership;	DDM/MoDMR	Annual Report, MoDMR	Through signing MoU/LoA formal and informal partnership is to be establish.
23	[5.2.1] Early warning information enhanced through Regional and Global initiatives	[5.2] Negotiate on cross boarder information to enhance early warning.	MoDMR/MoFA/MoWR/MoD	Annual Report, MoDMR	Regional and Global Cooperation for enhancing early warning information generation is necessary.

Section 5 :
Specific Performance Requirements from other Ministries/Divisions

Organisation Type	Organisation Name	Relevant Performance Indicator	What is your requirement from this organisation	Justification for this requirement	Requirement from this Organisation	What happens if your requirement is not met
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Section 6: Outcome of Ministry/Division

Outcome/Impact	Jointly responsible for influencing this outcome / impact with the following organisation (s) / division (s) / ministry(ies)	Performance Indicator (s)	Unit	Actual FY 12-13	Actual FY 13-14	Target FY 14-15	Projection FY 15-16	Projection FY 16-17
1 Disaster Management Rules prepared.	MoPA/MoLJPA/Cabinet Division	[1.1.1] Disaster Management Rules Formulated	Date			30/06/2015	30/06/2016	30/06/2017
2 Draft Disaster Management Policy prepared.	MoPA/MoLJPA/Cabinet Division	[1.2.1] 1st Draft of Disaster Management Policy prepared	Date			30/06/2015		
3 Mandatory Guidelines for DRR ensured.	MoPA, MoLJPA, Cabinet Division	[1.3.1] Mandatory Guidelines for DRR established	Number of Planning Document	5	4	3	2	1
4 A professional and competent disaster management workforce prepared.	MoDMR, MoPA, Cabinet Division	[1.4.1] Training Course for Disaster Management introduced	Number of trainees	190	200	210	230	250
5 A professional and competent disaster management workforce prepared.	MoDMR, MoPA, MoEd	[1.5.1] Professional Knowledge enriched	Number of course module	24	22	24	24	26
6 Awareness of members of DMCs raised;	DDM, MoPA, Cabinet Division, Sectoral Ministries	[2.1.1] Roles and Responsibilities of DMCs at all levels revised	Date			15/05/2015		
7 Functional capabilities of DMCs at all levels increased.	Cabinet Division, MoPA, Sectoral Ministries,	[2.2.1] Planning Capacity of DMCs at all levels raised	Number of Planning Document	700	20	38	30	-
8 Preparatory works of Research and Training Institute Completed	DDM, MoPA, MoF	[2.3.1] 1st draft of Organogram, Recruitment rules, TO&E prepared	Date			15/05/2015		

Section 6: Outcome of Ministry/Division

Outcome/Impact	Jointly responsible for influencing this outcome / impact with the following organisation (s) / division (s) / ministry(ies)	Performance Indicator (s)	Unit	Actual FY 12-13	Actual FY 13-14	Target FY 14-15	Projection FY 15-16	Projection FY 16-17
9 Disaster Management is taught in all the training courses of the public training institutions.	MoPA, MoF, MoP	[2.4.1] DRR and CCA issues into training curriculum of concerned public training institutions introduced	Number	10	8	20	-	-
10 Disaster Risk Reduction of vulnerable communities empowered;	DDM, MoF, MoFood,	[3.1.1] Rural Infrastructures Developed	Beneficiaries in lakh	11	11.5	12	12.5	13
11 Vulnerability reduction ensured;	DDM, MoF, MoFood	[3.2.1] Rural Infrastructures Maintained	Beneficiaries in lakh	12	12.5	13.5	14	14.25
12 Food Security of Vulnerable Group ensured	DDM, MoF, MoFood,	[3.3.1] Food Safety ensured	Beneficiaries in lakh	200	205	210	220	225
13 Vulnerability of the poorest reduced;	DDM, MoFood, MoF	[3.4.1] Vulnerability reduced	Beneficiaries in lakh	6	6.5	7	7.5	8
14 Vulnerability of at Risk Communities reduced;	DDM, MoFood, MoF	[3.5.1] Humanitarian Assistance provided	Beneficiaries in lakh	20	25	30	32	35
15 Disaster Risk Reduction initiative improved;	DDM, MoF, MoP,	[3.6.1] Small and Medium sized bridge/culverts constructed	Thousand Meter	11.44	13.75	13.29	14.48	14.52
16 Potential losses of lives and properties minimized;	MoF, MoP, DDM	[3.7.1] Cyclone/Flood Shelters established	Thousand Sq. Meter	0	18.5	55.45	28.95	28.95
17 Potential losses of lives and properties minimized;	MoF, MoP, DDM	[3.8.1] Cyclone/Flood Resistant Houses Constructed and the ground raised	Number	500	530	500	520	550

Section 6: Outcome of Ministry/Division

Outcome/Impact	Jointly responsible for influencing this outcome / impact with the following organisation (s) / division (s) / ministry(ies)	Performance Indicator (s)	Unit	Actual FY 12-13	Actual FY 13-14	Target FY 14-15	Projection FY 15-16	Projection FY 16-17
18 Ensured accuracy in the early warning information generation;	BMD, FFWC, SPARSO, MoD, MoPTIT	[4.1.1] Technical and Technological Capacity of DMD, FFWC, and other related organizations enhanced;	Number of warning reports	500	530	500	520	550
19 Capacity of NDRCC developed;	DDM, CDMP	[4.2.1] Capacity of NDRCC strengthened through installation of Hardware, Software and imparting training;	Date			30/06/2015		
20 Improvement of Search and Rescue mechanism ensured;	BFSCD, AFD	[4.3.1] Personnel of First Responding Institutions (BFSCD, AFD) provided training;	Number	7000	12000	8000	3000	2000
21 All hazard response plan established.	DDM, AFD, MoHA, Relevant Ministries, NGOs, Development Partners, CBOs and the Private Sector	[4.4.1] Emergency response plans developed and established.	Number of Document	-	-	700	-	-
22 Working Interface with and between the scientific and technical communities created;	DDM, MoDMR, Relevant Ministries and Department, NGOS, Academic Institutions,	[5.1.1] Formal and informal partnership for disaster risk reduction established;	MoU/LoA	4	4	4	4	4
23 Formal and Informal Partnerships to other Organization for enhanced information exchange and mutual support	MoFA, Relevant Ministries, Regional and International Organizations	[5.2.1] Early warning information enhanced through Regional and Global initiatives.	MoU/LoA	4	4	4	4	4

Annual Performance Agreement (APA) for Ministry of Disaster Management and Relief -(2014-2015)

Whereas,

I, the Secretary, Ministry of Disaster Management and Relief representing the Minister, Ministry of Disaster Management and Relief , Government of the People's Republic of Bangladesh commit to the Cabinet Secretary, Cabinet Division, representing the Prime Minister, Government of the People's Republic of Bangladesh to deliver the results described in this agreement.

I, the Cabinet Secretary, Cabinet Division, on behalf of the Prime Minister, Government of the People's Republic of Bangladesh, commit to the Secretary, Ministry of Disaster Management and Relief to provide necessary support for delivery of the results described in this agreement.

Signed,



Secretary
Ministry of Disaster Management and Relief

9.3.2015

Date



Cabinet Secretary
Cabinet Division

09/3/2015

Date

Annex-1

Acronyms

Sl.	Acronym	Description
1	AFD	Armed Forces Division
2	APA	Annual Performance Agreement
3	BFSCD	Bangladesh Fire Service and Civil Defence
4	BIP	Budget Implementation Plan
5	BMC	Budget Management Committee
6	BMD	Bangladesh Meteorological Department
7	CBO	Community Based Organization
8	CC	Citizens' Charter
9	CDMP	Comprehensive Disaster Management Programme

Annual Performance Agreement (APA) for Ministry of Disaster Management and Relief - (2014-2015)	Code	Cyclone Preparedness Programme
11	DDM	Department of Disaster Management
12	ECRRP	Emergency Cyclone Response and Recovery Project
13	EGPP	Employment Generation Programme for the Poorest
14	FD	Finance Division
15	FFW	Food For Work
16	FFWC	Flood Forecasting and Forewarning Centre
17	GO	Government Order
18	GR	Gratuitous Relief (Cash and food distribution program for extreme poor and disaster affected people to ensure social safety net).
19	GRS	Grievance Redress System
20	Kabikha	Rural structures renovation program for employment generation of extreme poor by providing food grains.
21	Killa	Raising earthen platform which is used as shelter for cattle in time of disaster.
22	KPI	Key Performance Indicator

23	Annual Performance Agreement (APA) for Ministry of Disaster Management and Relief - (2014-2015)	List of Agreements
24	MoD	Ministry of Defence
25	MoDMR	Ministry of Disaster Management and Relief
26	MoF	Ministry of Finance
27	MoFA	Ministry of Foreign Affairs
28	MoFood	Ministry of Food
29	MoHA	Ministry of Home Affairs
30	MoLGRDC	Ministry of Local Government, Rural Development and Cooperatives
31	MoLJPA	Ministry of Law, Justice and Parliamentary Affairs
32	MoP	Ministry of Planning
33	MoPTIT	Ministry of Post, Telecommunication and Information Technology
34	MoU	Memorandum of Understanding
35	MoWR	Ministry of Water Resources

36	Annual Performance Agreement (APA) for Ministry of Disaster Management and Relief - (2014-2015)	National Disaster Response Coordination Center
37	NGO	Non Government Organization
38	NIS	National Integrity Strategy
39	PI	Performance Indicator
40	QIMR	Quarterly Implementation and Monitoring Report
41	RTI Act	Right to Information Act
42	SPARSO	Space and Remote Sensing Organization
43	TR	Test Relief (Development of rural infrastructure affected by disaster)
44	VGD	Vulnerable Group Development
45	VGF	Vulnerable Group Feeding (Ensuring food safety to the distressed and people engaged in special occupation like fisherman).