Rules of Business, 1996

SCHEDULE-I
(Allocation of Business among the different Ministries and Divisions)

Serial No. “22. MINISTRY OF HEALTH AND FAMILY WELFARE”

A. Health Services Division
1. Policy regarding Health related matters.
2. Policy regarding Management and Maintenance of Nursing care.
3. Policy regarding Health Financing.
4. Management and development of Primary, Secondary and Tertiary level Hospitals (including Medical College Hospitals and specialized Hospitals), Community Clinics and dispensaries.
5. Matters related to construction and maintenance of Community Clinics and Union, Upazila, District and Divisional level Hospitals, Medical College Hospitals and specialized Hospitals, as and where necessary.

6. International aspects of medical facilities and public health, international sanitary regulations, port health, health and medical facilities abroad.

7. Standardization and manufacture of biological and pharmaceutical products.

8. Control of drugs and maintenance of standards for production, import and export of drugs.

9. Control and management of abandoned pharmaceuticals.

10. Matters related to technical assistance for vehicles and Medical and Surgical equipments.

11. Matters related to registration of private hospitals and clinics, diagnostic and consultation centres.

12. Medical and health services including promotion, preventive, curative and rehabilitative aspects.

13. Engagement with National/International Associations/Bodies in medical and allied fields such as TB Association, Diabetic Association, Red Crescent Society, Pharmacy Council, Nutrition Council, Dhaka Shishu Hospital, National Medical Institute Hospital, Bangladesh National Society for the Blind (BNSB), and such other bodies.

14. Matters relating to

   (a) Public health.

   (b) Adulteration of foodstuff and other goods relating to health.

   (c) Control of epidemics and prevention of communicable (infectious and contagious) diseases; non-communicable diseases and quarantine isolation.

   (d) Standardization and quality control of food, water and other health related commodities.

   (e) Prevention of smoke nuisances.

   (f) Research and education on nutrition and nutritional deficiency diseases.

   (g) Control of milk-food.
15. Matters relating to:
   (a) Primary, Secondary and Tertiary level Hospitals (Medical College Hospitals and specialized Hospitals), Community Clinics and dispensaries.
   (b) Lunacy and mental deficiency including places for reception and treatment of lunatic and mentally deficient people.

16. Port and airport health organizations.

17. Port quarantine (sea and air), seamen and marine hospitals and hospitals with post-quarantine facilities and medical examination of seamen.

18. Administration of B.C.S (Health) cadre officers including those who work in Medical Colleges, Medical College Hospitals and specialized Hospitals.


21. Control of objectionable advertisements relating to drugs, medicines, milk-food and tobacco.

22. Administration and control of subordinate offices and organizations under this Division.

23. Scientific societies and associations pertaining to subjects dealt with in this Division.

24. Resettlement of demobilized medical and auxiliary medical personnel.

25. Expanded Programme on Immunization (EPI).

26. Medical examination and medical boards for civil services and those paid from defense estimates excepting civilian services.

27. Concession of medical attendance and treatment for Government servants other than (a) those in railway services, (b) those paid from defense services estimates, and (c) officers governed by Medical Attendance Rules.

28. Countersigning of medical bills of the persons holding non-profitable offices.

29. Sports and health resorts.
30. Reimbursement of customs duty on gifts of non-consumable medical stores received from abroad.

31. Preparation of schemes relating to health and nursing services and their submission to the Prime Minister or the Cabinet through Planning Commission, as and when necessary.

32. Matters related to properties of this Division.

33. Co-ordination and evaluation of all executive functions relating to projects and programmes.

34. Motivation:
   (a) Preparation and development of publicity media in relation to public health and awareness;
   (b) Organization of publicity work at national and social levels.
   (c) Educational campaign in these matters through Health Education Bureau.

35. Administration of Directorate General of Health Services (DGHS), Directorate General of Drug Administration (DGDA), Directorate General of Nursing and Midwifery (DGNM), Health Engineering Department (HED), Health Economics Unit (HEU), National Electro Medical Equipment Maintenance Workshop and Training Center (NEMEW & TC) and Transport Equipment Maintenance Organization (TEMO) personnel.

36. Secretariat administration including financial matters.

37. Administration and control of subordinate offices and organizations under this Division.

38. Post-mortem examination of dead bodies and all matters relating to administration of morgues.

39. Liaison with international Organizations and matters relating to treaties and agreements with other countries and world bodies relating to subjects allotted to this Division.

40. All laws on subjects allotted to this Division.

41. Inquiries and statistics on any of the subjects allotted to this Division.

42. Fees in respect of any of the subjects allotted to this Division except fees taken in Courts.
B. Medical Education and Family Welfare Division

1. Policy regarding Family Planning matters.
2. Policy regarding Medical Education.
3. Matters related to Medical Colleges and Medical Universities.
4. Registration of birth and death.
5. Preparation of schemes relating to family planning, medical education (including MATS and IHT), nursing and midwifery education, indigenous education, homeopathic education and their submission to the Prime Minister or the Cabinet through Planning Commission, as or when necessary.
6. Matters related to training and research on Medical, Dental, Nursing and Midwifery, Indigenous, Homeopathic, Pharmaceutical, Para-medical (MATS and IHT) and allied subjects.
7. Matters related to technical assistance for vehicles and laboratory, Medical and surgical equipments.
8. Engagement with National/International Associations/Bodies in medical and allied fields such as Bangladesh Medical and Dental Council (BMDC), State Medical Faculty (SMF), Bangladesh Medical Research Council (BMRC), Bangladesh Nursing and Midwifery Council (BNMC), Bangladesh College of Physicians and Surgeons (BCPS), Bangladesh Unani and Ayurvedic Board, Homeopathic Board and such other bodies.
9. Registration and quality control of Medical, Dental, Nursing and Midwifery professionals.
10. Registration and quality control of Alternative Medical Personnel.
11. Co-ordination and evaluation of all executive functions relating to projects and programmes of this Division.
12. Motivation:
   (a) Preparation and development of publicity media to motivate people in family planning;
   (b) Organization of publicity work at national and social levels;
   (c) Educational campaign in these matters.
13. Supply of aids:
   (a) Procurement, preservation and distribution of birth control materials;
   (b) Enlightening the people on the use of birth control materials;
(c) Organizations for providing assistance in the matters of family planning through hospitals, health centres, maternity and child welfare centres.

14. Preparation and co-ordination of activities relating to family planning through other Ministries/Divisions and offices.

15. Training in clinical and non-clinical matters on family planning.

16. Arrangement for research in family planning and utilization of its results.

17. Survey, monitoring, evaluation and compilation statistics of field activities in matters relating to family planning.

18. Activities relating to maternity and child health centres.

19. Administration of BCS (Family Planning).

20. Administration of Directorate General of Family Planning (DGFP), Unani, Ayurvedic and Homeopathic, National Electo Medical Equipment Maintenance Workshop and Training Center (NEMEW & TC) and Transport Equipment Maintenance Organization (TEM) Personnel.

21. Administration of medical Colleges and institutions and co-ordination and determination of standards in those institutions for higher medical education and research.

22. Secretariat administration including financial matters.

23. Administration and control of subordinate offices and organizations under this Division.

24. Matters related to Medical, Dental, Nursing and Midwifery personnel, institution and education [related to Bangladesh Medical and Dental Council (BMDC) and Bangladesh Nursing and Midwifery Council (BNMC)].

25. Engagement with National/International Associations/Bodies in issues related to the Division and allied fields and institutions such as Medical College, Medical Universities, Dental Colleges, Nursing and Midwifery institutions, Indigenous and Homeopathic education and such other bodies.

26. Scientific societies and associations pertaining to subjects dealt with in this Division.

27. Resettlement of demobilized medical and auxiliary medical personnel.

29. Matters related to properties of this Division.

30. Liaison with International Organizations and matters relating to treaties and agreements with other countries and world bodies relating to subjects allotted to this Division.

31. All laws on subjects allotted to this Division.

32. Inquiries and statistics on any of the subjects allotted to this Division.

33. Fees in respect of any of the subjects allotted to this Division except fees taken in Courts.”

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রাষ্ট্রপতির আদেশক্রমে

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