

Government of the People's Republic of Bangladesh
Cabinet Division
Bangladesh Secretariat, Dhaka 1000
www.cabinet.gov.bd

No. 04.00.0000.416.25.004.16.

Date: 08 March 2017

To : Chief Accounts Officer
Cabinet Division, Segunbagicha, Dhaka.

Subject: Sanction of deputation for participation in the "Tobacco Control Progress Review Workshop" to be held in Nepal during 09-10 March 2017.

Sir,

I am directed to convey the sanction of deputation of the Government of the People's Republic of Bangladesh in favour of Mr. Mohammad Shaiful Islam, Deputy Sectary, Cabinet Division for his participation in the workshop titled "Tobacco Control Progress Review Workshop" to be held in Nepal during 09-10 March 2017 subject to the following conditions:

- (a) While participating in the workshop and on journey to and from Nepal, he will be treated as on duty;
 - (b) The Campaign for Tobacco-Free Kids (CTFK) will bear both-way airfares, accommodation and local transport. He will draw per diem from the budget of the Cabinet Division;
 - (c) He will leave for Nepal on 08 March 2017 or on an approximate date and will return to Bangladesh on 11 March 2017 or on an approximate date.
 - (d) He will submit a report regarding the workshop to the Cabinet Division within 5 (five) working days after his return to Bangladesh.
2. This order is issued with the approval of the competent authority.

Yours sincerely,



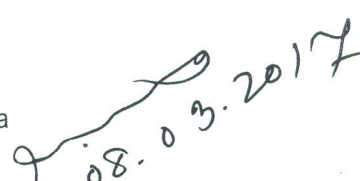
Reyasat Al Wasif
Deputy Secretary
Tel: +88-02-9540971
Email: general_branch@cabinet.gov.bd

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Copy for information and necessary action to (not in order of seniority):

1. Senior Secretary, Ministry of Public Administration / Economic Relations Division, Dhaka
2. Secretary, Ministry of Home Affairs/ Ministry of Foreign Affairs, Dhaka
3. H.E. the Ambassador of Bangladesh to Nepal.
4. H.E. the Ambassador of Nepal to Bangladesh, Dhaka.
5. Additional Secretary (Administration and Rules), Cabinet Division, Dhaka.
6. Director General, Department of Immigration and Passports, Dhaka
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka
8. Director, Hazrat Shahjalal International Airport, Dhaka
9. Deputy Secretary (Planning and Budget), Cabinet Division, Dhaka
10. Mr. Mohammad Shaiful Islam, Deputy Sectary, Cabinet Division.
11. Private Secretary to the Cabinet Secretary, Cabinet Division, Dhaka
12. Senior Assistant Secretary (Establishment/ Common Services), Cabinet Division, Dhaka
13. Programmer, Cabinet Division, Dhaka.
14. Accounts Officer, Cabinet Division, Dhaka.


08.03.2017
Reyasat Al Wasif
Deputy Secretary