

Government of the People's Republic of Bangladesh
Cabinet Division
Bangladesh Secretariat, Dhaka 1000
www.cabinet.gov.bd

No. 04.00.0000.416.25.002.16.

Date: 23.06.2016

To : Chief Accounts Officer
Cabinet Division, Segunbagicha, Dhaka.

Subject: Sanction of deputation for participation in the 11th Annual Global Tobacco Control Leadership Program to be held in the United States of America.

Sir,

The undersigned is directed to convey the sanction of deputation of the Government of the People's Republic of Bangladesh in favour of Mr. Md. Mostafizur Rahman (Id-4599), Additional Secretary, Cabinet Division for his participation in the 11th Annual Global Tobacco Control Leadership Program to be held in the United States of America during 18-29 July 2016 (excluding travel time) under the following terms and conditions:

- (a) During the visit and on journey to and from the United States of America, he will be treated as on duty;
- (b) He will draw his pay and allowances in local currency;
- (c) Institute for Global Tobacco Control (IGTC) will bear all expenses for his participation in this programme;
- (d) He will leave for the United States of America on 17 July 2016 or on an approximate date and will return to Bangladesh on 30 July 2016 or on an approximate date.
- (e) He will submit a report regarding the programme to the Cabinet Division within 5 (five) working days after his return to Bangladesh.

2. This is issued with the approval of the competent authority.

Yours sincerely,

Sd.

Reyasat Al Wasif
Senior Assistant Secretary
Tel: 9540971
Email: general_sec@cabinet.gov.bd
Mobile: 01712-001558

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Copy for information and necessary action to (Not in order of seniority):

1. Principal Secretary, Prime Minister's Office, Dhaka.
2. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs/Finance Division/Economic Relations Division, Dhaka
3. Secretary, Ministry of Foreign Affairs, Dhaka.
4. H.E. the Ambassador of Bangladesh to the United States of America.
5. H.E. the Ambassador of the United States of America to Bangladesh, Dhaka.
6. Additional Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
7. Director General, Department of Immigration and Passports, Dhaka.
8. Mr. Md. Mostafizur Rahman, Additional Secretary, Cabinet Division.
9. Additional Secretary (Administration and Rules), Cabinet Division, Bangladesh Secretariat, Dhaka.
10. Director General (Consular), Ministry of Foreign Affairs, Dhaka .
11. Director, Hazrat Shahjalal International Airport, Dhaka.
12. Deputy Secretary (Planning & Budget/Establishment), Cabinet Division, Dhaka.
13. Private Secretary to the Cabinet Secretary, Cabinet Division, Dhaka.
14. General Manager, Foreign Currency Control Cell, Bangladesh Bank, Dhaka.
15. Senior Assistant Secretary, Common Services/Planning & Budget Section, Cabinet Division, Dhaka.
- ✓ 16. Programmer (ICT Cell), Cabinet Division.
17. Accounts Officer, Cabinet Division, Dhaka.

9-23.06.2016
Reyasat Al Wasif
Senior Assistant Secretary