

Government of the People's Republic of Bangladesh
Cabinet Division
Bangladesh Secretariat, Dhaka 1000
www.cabinet.gov.bd

No. 04.00.0000.416.25.004.16.

Date: 20 December 2016

To : Chief Accounts Officer
Cabinet Division, Segunbagicha, Dhaka.

Subject: Sanction of deputation for participation in the training programme titled "High Impact Leadership/Managerial Skill Development Program" to be held in Hyderabad, India during 16 January 2017 to 10 February 2017.

Sir,

I am directed to convey the sanction of deputation of the Government of the People's Republic of Bangladesh in favour of Ms. Munna Rani Biswas, Assistant Chief, Cabinet Division for her participation in the training programme titled "High Impact Leadership/Managerial Skill Development Program" to be held in Hyderabad, India during 16 January 2017 to 10 February 2017 subject to the following conditions:

- (a) While participating in the training and on journey to and from India, she will be treated as on duty;
 - (b) She will draw her pay and allowances in local currency. No part of it shall be drawn in foreign currency;
 - (c) The Government of India will bear all expenses for her participation in the training;
 - (d) She will leave for India on 15 January 2017 or on an approximate date and will return to Bangladesh on 11 February 2017 or on an approximate date.
 - (e) She will submit a report regarding the training programme to the Cabinet Division within 5 (five) working days after her return to Bangladesh.
2. This order is issued with the approval of the competent authority.

Yours sincerely,

Sd.

Reyasat Al Wasif
Deputy Secretary
Tel: +88-02-9540971
Email: general_branch@cabinet.gov.bd

No. 04.00.0000.416.25.004.16. 413

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Copy for information and necessary action to (not in order of seniority):

1. Senior Secretary, Ministry of Public Administration / Economic Relations Division, Dhaka
2. Secretary, Ministry of Home Affairs/ Ministry of Foreign Affairs, Dhaka
3. H.E. the High Commissioner of Bangladesh to India, New Delhi, India
4. H.E. the High Commissioner of India to Bangladesh, Dhaka
5. Additional Secretary (Reforms/Administration and Rules), Cabinet Division, Dhaka.
6. Director General, Department of Immigration and Passports, Dhaka
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka
8. Director, Hazrat Shahjalal International Airport, Dhaka
9. Deputy Secretary (Planning and Budget), Cabinet Division, Dhaka
10. Private Secretary to the Cabinet Secretary, Cabinet Division, Dhaka
11. Senior Assistant Secretary (Establishment/ Common Services), Cabinet Division, Dhaka
12. Private Secretary to the Secretary (Coordination & Reforms), Cabinet Division, Dhaka
13. Ms. Munna Rani Biswas, Assistant Chief, Cabinet Division.
- ✓ 14. Programmer, Cabinet Division, Dhaka.
15. Accounts Officer, Cabinet Division, Dhaka.

Reyasat Al Wasif
Deputy Secretary

20.12.2016