

Government of the People's Republic of Bangladesh
Cabinet Division
Bangladesh Secretariat, Dhaka
www.cabinet.gov.bd

No. 04.00.0000.416.25.004.16.

Date: 19 December 2016

To : Chief Accounts Officer
Cabinet Division, Segunbagicha, Dhaka.

Subject: **Sanction of deputation for participation in the Professional Development Program under the project "Strengthening Government through Capacity Development of the BCS Cadre Officials" to be held at Duke University in the USA.**

Ref : Ministry of Public Administration GO No. 05.00.0000.239.25.092.2016-683 date: 08.12.2016.

Sir,

I am directed to convey the sanction of deputation of the Government of the People's Republic of Bangladesh in favour of Mr. Md. Mostafizur Rahman (ID No. 4599), Additional Secretary, Cabinet Division for his participation in the Professional Development Program under the project "Strengthening Government through Capacity Development of the BCS Cadre Officials" being implemented by the Ministry of Public Administration and sponsored by Japan Debt Cancellation Fund (JDCF) at Duke Centre for International Development (DCID), Sanford School of Public Policy, Duke University, in the USA for 14 days (excluding travel time) from 05.03.2017 to 18.03.2017 (or from the nearest possible date) for which he has been nominated by the Ministry of Public Administration vide its Government Order referred to above (copy enclosed), subject to the following terms and conditions:

- (a) While on deputation he will be treated as on duty;
- (b) He will draw his pay and allowances in local currency. No part of it should be drawn in foreign currency;
- (c) All the expenses will be borne from the project fund;
- (d) He will not be allowed to stay abroad more than the approved period;
- (e) After completion of the training he will submit a report in the form of Individual Action Plan (IAP) to the Ministry of Public Administration.

2. This order is issued with the approval of the competent authority.

Enclosure: 3 (three) pages

Yours sincerely,

Sd.

Reyasat Al Wasif
Deputy Secretary
Tel: +88-02-9540971

Email: general_branch@cabinet.gov.bd

No. 04.00.0000.416.25.004.16.409

Date: 19 December 2016

Copy for information and necessary action to (not in order of seniority):

1. Principal Secretary to the Prime Minister, Prime Minister's Office, Dhaka
2. Senior Secretary, Ministry of Public Administration, Dhaka
3. Secretary, Ministry of Foreign Affairs, Dhaka **{Attention: Director (Consular) with request to issue note verbale}**.
4. Secretary, Ministry of Home Affairs, Dhaka
5. H.E. the Ambassador of Bangladesh to the United States of America.
6. H.E. the Ambassador of the United States of America to Bangladesh, Dhaka.
7. Additional Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
8. Mr. Md. Mostafizur Rahman, Additional Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
9. Additional Secretary (Administration and Rules), Cabinet Division, Bangladesh Secretariat, Dhaka.
10. Director General, Department of Immigration and Passports, Dhaka.
11. Professor Roy Kelly, Duke Centre for International Development, Duke University, USA **(with request to take necessary arrangement at your end including issuance of Individual invitation letter for the participants and providing bank details for financial transaction)**.
12. Deputy Secretary (Planning and Budget), Cabinet Division, Dhaka
13. General Manager, Foreign Exchange Operation Department, Bangladesh Bank, Head Office, Dhaka.
14. Director, Hazrat Shahjalal International Airport, Dhaka.
15. Private Secretary to the Cabinet Secretary, Cabinet Division, Dhaka
16. Senior Assistant Secretary (Establishment/Common Services), Cabinet Division, Dhaka
17. Program Coordinator, Duke Centre for International Development (DCID), Sanford School of Public Policy, Duke University, United States of America.
18. Programmer, Cabinet Division, Dhaka.
19. Accounts Officer, Cabinet Division, Dhaka.

9-19.12.2016
Reyasat Al Wasif
Deputy Secretary