

Government of the People's Republic of Bangladesh  
Cabinet Division  
Bangladesh Secretariat, Dhaka 1000  
www.cabinet.gov.bd

No. 04.00.0000.416.25.004.16.

Date: 07 November 2016

To : Chief Accounts Officer  
Cabinet Division  
Segunbagicha, Dhaka.

**Subject: Sanction of deputation for participation in the training programme titled "General Management Programme for Senior Executives Course Session 128" to be held in New Delhi, India during 09 January 2017 to 02 February 2017.**

Sir,

I am directed to convey the sanction of deputation of the Government of the People's Republic of Bangladesh in favour of Mr. Mohammad Kaikobad Khandaker (Id-15416), Senior Assistant Secretary, Cabinet Division for his participation in the training programme titled " General Management Programme for Senior Executives Course Session 128" to be held in New Delhi, India during 09 January 2017 to 02 February 2017 subject to the following conditions:

- (a) While participating in the training and on journey to and from India, he will be treated as on duty;
- (b) He will draw their pay and allowances in local currency. No part of it shall be drawn in foreign currency;
- (c) The Government of India will bear all expenses for his participation in the training;
- (d) He will leave for India on 08 January 2017 or on an approximate date and will return to Bangladesh on 03 February 2017 or on an approximate date.
- (e) He will have to submit a report regarding the training programme to the Cabinet Division within 5 (five) working days after their return to Bangladesh.

2. This order is issued with the approval of the competent authority.

Yours sincerely,

*Sd.*

Reyasat Al Wasif  
Senior Assistant Secretary  
Tel: 9540971  
Email: general\_sec@cabinet.gov.bd

No. 04.00.0000.416.25.004.16. 372

Date: 07 November 2016

Copy for information and necessary action to (not in order of seniority):

1. Senior Secretary, Ministry of Public Administration/Ministry of Home Affairs/ Economic Relations Division, Dhaka
2. Secretary, Ministry of Foreign Affairs, Dhaka
3. H.E. the High Commissioner of Bangladesh to India, New Delhi, India
4. H.E. the High Commissioner of India to Bangladesh, Dhaka
5. Additional Secretary (Reforms/Administration and Rules), Cabinet Division, Dhaka.
6. Director General, Department of Immigration and Passports, Dhaka
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka
8. Director, Hazrat Shahjalal International Airport, Dhaka
9. Deputy Secretary (Establishment/ Planning and Budget), Cabinet Division, Dhaka
10. Private Secretary to the Cabinet Secretary, Cabinet Division, Dhaka
11. Mr. Mohammad Kaikobad Khandaker, Senior Assistant Secretary, Cabinet Division.
12. Senior Assistant Secretary (Common Services), Cabinet Division, Dhaka
13. Private Secretary to the Secretary (Coordination & Reforms), Cabinet Division, Dhaka
- ✓ 14. Programmer, Cabinet Division, Dhaka.
15. Accounts Officer, Cabinet Division, Dhaka.

Reyasat Al Wasif  
Senior Assistant Secretary

*07.11.2016*