

Government of the People's Republic of Bangladesh  
Cabinet Division  
Establishment Branch  
www.cabinet.gov.bd

No.04.00.0000.411.25.002.10.

Date: 03 May 2018

**Subject: Participation in the Professional Development Program Under the Project "Strengthening Government through Capacity Development of the BCS Cadre officials (Phase-II)" from the 17-06-2018 to 30-06-2018 (or from the nearest possible date) in Duke Centre for international Development (DCID), Sanford School of Public Policy, Duke University, USA.**

Ref: Ministry of Public Administration's memo no. 05.00.0000.239.25.004.18-524; Date: 08-04-2018

With reference to the subject mentioned above, the undersigned is directed accord the administrative approval of (1) Mr. Md. Saidur Rahman (5544), Joint Secretary & Mr. Md. Abdul Barik (5617), Joint Secretary of Cabinet Division to participate in the Professional Development Program Under the Project "Strengthening Government through Capacity Development of the BCS Cadre officials (Phase-II)" from the 17-06-2018 to 30-06-2018 (or from the nearest possible date) in Duke Centre for international Development (DCID), Sanford School of Public Policy, Duke University, USA.

02. They will depart for USA on 16-06-2018 and return from USA on 01-07-2018 proximate date depending on availability of the flight schedule.

03. The order is issued with the approval of the competent Authority.

sd/-

(Rubaiyat-E-Ashique)  
Deputy Secretary  
Phone: 9514995

E-mail: establishment\_sec@cabinet.gov.bd

No.04.00.0000.411.25.002.10. 325.

Date: 03 May 2018

**Copy for Kind Information and Necessary Action (Not According to Seniority):**

1. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka.
3. H. E Ambessedor, Embassy of the United States of America, Dhaka.
4. H. E Ambessedor, Embassy of Bangladesh, United States of America.
5. Director General, Immigration & Passport, Agargaon, Sher-E-Banglanagar, Dhaka.  
(Attention: Deputy Director, Regional Office, Dhaka).
6. Additional Secretary (Coordination/ District & Field Admin), Cabinet Division.
7. General Manager, Foreign Currency Control Cell, Bangladesh Bank, Dhaka.
8. Director, Hazrat Shahjalal International Airport, Dhaka.
9. Mr. Md. Saidur Rahman (5544), Joint Secretary, Cabinet Division.
10. Mr. Md. Abdul Barik (5617), Joint Secretary, Cabinet Division
11. Joint Sectaraty (E-Governance), Cabinet Division, Bangladesh Secretariat, Dhaka  
[With request to upload on Cabinet Division's website].
12. Deputy Secretary (General), Cabinet Division.
13. PS to Cabinet Secretary, Cabinet Division.
14. PS to Secretary, Coordination & Reforms, Cabinet Division.
15. Chief Accounts Officer, Cabinet Division, Segun Bagicha, Dhaka.
16. Accounts Officer, Cabinet Division, Bangladesh Secretariat, Dhaka.
17. Personal Officer to Additional Secretary (All)/Joint Secretary (All), Cabinet Division.
18. Office Copy/Master Copy.

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03/05/2018  
(Rubaiyat-E-Ashique)  
Deputy Secretary